

National Chengchi University Academic Ethics and Research Integrity Self-Regulation Guidelines

Approved by the 62nd Research and Development Meeting on September 21, 2017

Approved by the 672nd Administrative Meeting on October 11, 2017

1. The guidelines are established by National Chengchi University (hereinafter referred to as NCCU) to implement a self-regulatory mechanism for academic ethics on campus, enhance the culture of academic integrity, and demonstrate the value of academic research.
2. All faculty, researchers, and students at NCCU shall conduct academic activities in accordance with the principles of rigor, honesty, fairness, accuracy, and objectivity. Also, they shall adhere to professional standards and ethical principles.
3. Violations of academic ethics, as defined by the guidelines, refers to academic achievements of NCCU faculty, researchers, and students including any of the following:
 1. Fabrication: Making up application materials, study data, or research results that do not exist.
 2. Falsification: Inappropriate alteration of application materials, study data, or research results.
 3. Plagiarism: Appropriation of other person's application materials, study data, or research results without attributing to the source. Extensively citing the source improperly is considered plagiarism.
 4. Ghostwriting
 5. Resubmitting work without proper acknowledgment.
 6. Extensively citing one's published work without proper citation.
 7. Submitting translated work as one's own original research without proper acknowledgment.
 8. Providing false information in curriculum vitae, co-author certification, or representative work submissions for faculty qualification reviews.
 9. Engaging in lobbying, bribery, threats, or other improper conduct to influence reviewers or the review process, or using illegal or improper means to affect the review of a paper.
 10. Any other behavior that violates academic ethics.
4. Only those who have made substantial contributions to the published work should be listed as authors. If a student's thesis or part of the student's thesis is published and included in this work, the student must be listed as an author. All authors must verify the content of the published work and are accountable for it. In cases of academic ethics violations, the following responsibilities apply:
 1. Authors listed are fully responsible for their contributions.
 2. Unjustified Authorship: Authors whose inclusion does not meet domestic or international standards must bear corresponding responsibilities if they benefit from the authorship of a published work.
 3. Supervision Accountability: Key authors who are also academic administrators or project leaders, and advisors for student theses, bear responsibility for inadequate

supervision.

5. NCCU faculty, researchers, and students can learn about academic ethics through relevant university activities or other online courses. For project participants, academic ethics training courses must be completed according to the regulations of the commissioning or funding agencies.
6. The guidelines shall be implemented following approval by the Research and Development Meeting and the Administrative Meeting. The same procedure applies to any amendments.