

National Chengchi University Regulations Governing the Allocation, Utilization, and Management of Surplus Funds under the Cooperative Education Programs

Approved on November 5, 2003 at the 586th University Administration Meeting.
The revisions of Articles 5, 6, 7, 8 and 9 were approved on May 12, 2004 at the 590th University Administration Meeting.
The revisions of Articles 6 and 7 were approved on October 6, 2004 at the 591st University Administration Meeting.
The name of the Regulations and the full contents were approved on May 7, 2008 at the 614th University Administration Meeting.
The revision of Article 9 was approved on December 3, 2008 at the 617th University Administration Meeting.
The revision of Article 9 was approved respectively on March 16, 2011 at the 2nd meeting of the 6th School Funds Management Committee and on August 3, 2011 at the 633rd University Administration Meeting.

The revision of Article 4 was approved respectively on March 7, 2012 at the 637th University Administration Meeting and on March 23, 2012 at the 6th meeting of the 6th School Funds Management Committee.

Article 1 These Regulations have been established by the National Chengchi University (hereinafter referred to as "the University") with the aim of adequately putting to use surplus funds under the Cooperative Education Programs so as to elevate the quality of academic research, encourage academic activities, and improve the research environment of the University.

Article 2 The "Surplus Funds under the Cooperative Education Programs" referred to in the Regulations means the remaining funds from the Cooperative Education Programs (for which the University has not provided any matching funds) directed by the academic units of the University or the teaching/research personnel formally employed by the University, subject to that the program has been closed and the relevant expense review procedures have been completed. The surplus funds shall be allocated, utilized and managed according to the articles of the Regulations.

Article 3 The surplus funds shall be practically used in the items related to academic research and development. They should not be used as personal compensation for the teaching staff. These items include:

- (1) employing assistants or temporary workers, work-study scholarship, overtime pay and fees related to the Labor Insurance or National Health Insurance Programs.
- (2) fees such as those related to inviting domestic or foreign scholars or experts to deliver lectures, attend academic seminars or cooperative research projects, provide advice in laboratory experiments, etc. at the University.
- (3) purchasing research equipments, books, material or miscellaneous items; or other fees related to the research or development projects;
- (4) travel expenses occurred when invited to overseas conferences, survey trips, training

programs or experiments, or involved in such activities for teaching or research purposes.

- (5) funds to sponsor activities related to the Cooperative Education Programs (for example, the research results exhibition, etc.)
- (6) expenses required for facilitating the research and development projects of the University.
- (7) other specially approved fees.

Article 4 If the amount of the surplus fund is less than NT\$2,000, it shall be incorporated into the school funds. Any surplus funds of more than NT\$2,000 shall be allocated according to the following principles:

1. Surplus funds under a specific research projects conducted individually by the teaching or research personnel: 20% to be managed centrally by the University;20% to be used by the college (center);60% to be used by the project director until his/her resignation or retirement. Further remaining funds, if any, shall be managed by the University on a centralized basis.
2. Surplus funds under a specific research project conducted by an academic, research or administrative unit: 30% to be managed centrally by the University;40% to be used by the unit responsible for the project;30% to be used by the project director until he/she leaves the work unit. Further remaining funds, if any, shall be managed by the responsible unit of the project on a centralized basis.

Article 5 (deleted)

Article 6 (deleted)

Article 7 (deleted)

Article 8 Any matters not covered herein shall be governed by relevant regulations of the University.

Article 9 The Regulations shall be announced and take effect after being approved by the University Administration Meeting and the School Funds Management Committee. The same procedure shall apply to their revision.